**INSTRUCTIONAL STANDARDS AND PROCEDURES**

Agenda & Standards Worksheet

***Last Updated: Oct 10, 2019***

**AGENDA — Oct 11, *2019***

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic/Item** | **Lead/Subcommittee** | **Action** | **Deadline Report Back Date** |
| 1. **Welcome and Introductions** | Sue (Chair) |  |  |
| 2. **College Council Feedback**  *None* |  |  |  |
| 3. **ARC Liaison Report**    ARC Update | Chris S. | Update |  |
| 4. **New Items**    Goals  Membership  Standards To Be Revised  ISP 180 Continuing Education Units (CEUs)  ISP 191 Administrative Withdrawal  ISP 280 Grading | Sue G.  Sue G.  Sue G.  Sue G.  Jen A.  Jen A. | Informational  Review/Update  Review  Review  Update/ Review  Update/ Review |  |
| 4. **Old Items**  ISP 170 Textbook and Instructional Materials Adoption Standard  Instructional Standard for Academic Use of CCC Logo, Brand, and Brand Guidelines  Grade Dispute Process | Jane L.  Jeff M.  Jen A. | Update  Update  Update |  |

**Committee’s Standards Review From Past Years With Progress Status:**

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| --- | --- | --- | --- | --- | --- |
| **Last Approved Date** | **Standard** | **Lead** | **Subcommittee** | **Report Back Date** | **Last Action** |
| May 13, 2011 | ISP 373 College Level Examination Program (CLEP) |  |  |  | Need Second Read from College Council |
| N/A | Study Away/ Study Abroad |  |  |  | Last reviewed October 27, 2017  International Education Committee updated? |
| N/A | Human Subjects | Sue | Sharon Furno, Tory Blackwell, Patty DeTurk. |  | Will work with Lisa W. |
| N/A | Grade Dispute Process |  | Jennifer Anderson, Kjirsten Severson, Ryan Davis | Fall 2019 | Sub-committee created on 04/12/19 |

**Committee’s Standards Review for 2019-20 with Progress Status:**

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| --- | --- | --- | --- | --- | --- |
| **Last Approved Date** | **Standard** | **Lead** | **Subcommittee** | **Report Back Date** | **Last Action** |
| Feb 20, 2015 | ISP 481 Recognition of Academic Excellence (Honor Roll & President’s List) |  |  |  |  |
| Feb 20, 2015 | ISP 492 Multiple Degrees/Certificates of Completion |  |  |  |  |
| Feb 20, 2015 | ISP 280 Grading | Jen A. |  |  |  |
| Oct 28, 2016 | ISP180 Continuing Education Units (CEUs) | Sue G. |  |  |  |
| Oct. 12, 2018 | ISP 191 Administrative Withdrawal | Jen A. |  |  |  |
| Oct 14, 2016 | ISP 370 Advanced College Credit |  |  | Oct 11, 2019 | Request to have ISP reviewed during 19-20 |

**In Discussion/Work Ideas**

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| Committee Charter—Defining conditions for bringing forth new standards |

*Remaining Standards--in approval date order:*

April 18, 2014 ISP 390 Work-Based Learning (Cooperative Work Experience)

Feb 20, 2015 ISP 481 Recognition of Academic Excellence (Honor Roll & President’s List)

Feb 20, 2015 ISP 492 Multiple Degrees/Certificates of Completion

Feb 20, 2015 ISP 280 Grading

Feb 19, 2016 ISP 170 Textbook & Instructional Materials Adoption Standard

Oct 14, 2016 ISP 370 Advanced College Credit

Oct 28, 2016 ISP 161 Course Creations, Edits, Inactivation, and Reactivation

Oct 28, 2016 ISP180 Continuing Education Units (CEUs)

Oct 28, 2016 ISP 162 Program Creation and Approval

Feb 23, 2018 ISP 190 Academic Dishonesty

Feb 23, 2018 ISP 260 Placement Assessment

April 13, 2018 ISP 160 Course Outline & Syllabus Information

April 13, 2018 ISP 360 Credit for Prior Learning (CPL)

April 27, 2018 ISP 472 Repeat of Courses for GPA Recalculation

Oct. 12, 2018 ISP 191 Administrative Withdrawal

Oct. 12, 2018 ISP 491 Residency Requirement for Graduation

Oct. 12, 2018 ISP 150 Online Courses

Feb. 08, 2019 ISP 371 Advanced Placement

Feb. 08, 2019 ISP 372 International Baccalaureate

Mar. 08, 2019 ISP 181 Related Instruction

May 10, 2019 ISP 164 Class Meeting Cancellation

May 10, 2019 ISP 270 Testing Center Procedures for Faculty Assigning Exams

May 10, 2019 ISP 270P Testing Center Procedures for Faculty Assigning Exams

May 10, 2019 ISP 380 Acceptance of Credit

May 10, 2019 ISP 392 Contractual Relationships with Organizations Not Regionally Accredited

May 10, 2019 ISP 392A Contractual Relationships with Organizations Not Regionally Accredited